



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

SHELLY EDGERTON
DIRECTOR

ELECTRICAL ADMINISTRATIVE BOARD

Upper Level, Conference Room#2
611 W. Ottawa St.
Lansing, MI 48933

MINUTES

November 17, 2016
9:30 a.m.

MEMBERS PRESENT

Mr. Thomas Erdman, Chair
Mr. Corey Hannahs
Mr. Scott Weaver
Mr. Alan Kuipers
Mr. Joe Gillespie
Mr. Paul Lemley
Mr. Brian Williams

MEMBERS ABSENT

Mr. Ernest Harju
Mr. Dave Vallier
Vacant, (Insurance Inspection Bureau Operating in the State)

DEPARTMENT PERSONNEL ATTENDING

Mr. Keith Lambert, Acting Director, BCC
Ms. LeeAnn Allaire, Manager, Administrative Services Division, BCC
Ms. Lakisha Thomas, Assistant, Administrative Services Division, BCC
Mr. Scott Patterson, IT Analyst, Administrative Services Division, BCC
Mr. Dean Austin, Chief, Electrical Division, BCC
Ms. Marnie Wills, Deputy Director, Policy & Legislative Affairs Office, LARA
Ms. Tracie Pack, Analyst, Administrative Services Division, BCC

OTHERS IN ATTENDANCE

Mr. Jeffrey R. Lipchik, Applicant
Mr. Scott Marshall, Applicant
Mr. Kevin Barnes, Kellogg Community College

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1. **CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson Erdman called the meeting to order at 9:45 a.m. A quorum was determined present at that time.

2. **APPROVAL OF AGENDA**

A **MOTION** was made by board member Lemley and **SECONDED BY** board member Gillespie to approve the Agenda. **MOTION CARRIED.**

3. **APPROVAL OF MINUTES**

A **MOTION** was made by board member Kuipers and **SECONDED BY** board member Lemley to approve the May 19, 2016, minutes as amended. **MOTION CARRIED.**

4. **DIRECTOR'S REPORT**

Mr. Lambert welcomed Mr. Scott Weaver to the Electrical Administrative Board.

The Bureau underwent a reorganization in early August. The Bureau created a Licensing & Complaints Division which handles all of the bureau's licensing and complaints. The Administrative Services Division handles administrative in house services, as well as all board and commission meetings.

Mr. Lambert informed the board that electrical licensing renewals were mailed to licensees with information regarding the option to renew online. Mr. Lambert informed the board that although a code update course is required, the bureau has partnered with CE Broker for auditing purposes, therefore applicants are no longer required to send in documentation for code update courses.

Mr. Lambert explained that the Bureau's role has changed for reporting on issues that come in front of the board. The Bureau's role is to provide the board with the submitted information and the board's role is to make a decision on that information.

PSI is conducting the bureau's license examinations for electrical, plumbing, elevator and boiler in five different locations throughout the state, six days a week.

The Skills Trade Act Senate Bill 963 passed the Senate and will be heard by the House Regulatory Reform Committee at their November 30th committee meeting.

FOIA requests will now be processed at the department level.

The department will continue to process list request, however they will no longer be available free of charge.

Marnie Wills spoke briefly regarding the Skills Trade Act and some of the benefits it brings.

5. **NEW BUSINESS**

Mr. Lambert presented the board with the Bureau's Procedure of Electrical Apprenticeship Program Submittals. The board was informed of the statutory change in regards to the 3:1 apprenticeship ratio which became effective July 4, 2016.

6. **ELECTRICAL APPRENTICE PROGRAMS**

A **MOTION** was made by board member Hannahs and **SECONDED BY** board member Lemley to approve Town & Country Group's DOL certified AIMS Apprenticeship Program Amendment to a 3:1 Ratio. **MOTION CARRIED.**

7. **APPLICANTS APPEARING BEFORE THE BOARD**

a) **Scott Marshall, Journeyman Electrician Examination**

Following discussion, a **MOTION** was made by board member Kuipers and **SECONDED BY** board member Gillespie to deny Mr. Marshall's journeyman application to sit for the journeyman examination. Mr. Marshall was advised to make re-application for the journeyman examination with signed and notarized statement of hours from his previous employer. **MOTION CARRIED.**

b) **Jeffrey R. Lipchik, Master Electrician Examination**

Following discussion, a **MOTION** was made by board member Hannahs and **SECONDED BY** board member Weaver to deny Mr. Lipchik's application to sit for the master examination due to non documented work experience. **MOTION CARRIED.**

8. **LICENSING ADMINISTRATIVE ACTION**

a) **Dennis Geisenhaver, Thee Electric Co**

Following discussion a **MOTION** was made by board member Kuipers and **SECONDED BY** board member Lemley that the Electrical Administrative Board reviewed Docket # 16-004165 and imposed a \$10,000 fine. **MOTION CARRIED.**

Following discussion on restitution and sanctions in terms of the \$10,000 fine imposed on Mr.

Geisennhaver in the matter of the Bureau of Construction Code verses Dennis Geisenhaver, Docket #16-004165, a **MOTION** was made by board member Lemley and **SECONDED BY** board member Hannahs that payment shall be received in full by February 28, 2017, or Mr. Geisenhaver's contractor license shall be suspended. Further, if payment is not received in full by May 31, 2017, Mr. Geisenhaver's master license shall be suspended until payment is received in full. **MOTION CARRIED.**

9. **UNFINISHED BUSINESS**

During discussion of minor repair work, board members formed a committee made up of board members Hannahs, Weaver and Lemley, who will review and submit a recommendation regarding minor repair work to the full board.

10. **ACCELA DEMONSTRATION**

Mr. Scott Patterson presented a step by step demonstration on how to register for an account and how applicants are able to renew licenses through the online Accela system. This system allows customers to have the convenience of submitting permits with plans and paying for them online.

11. **PUBLIC COMMENT**

Dave Mattson, Lansing Community College, stated that clarity would be helpful and is necessary regarding the apprenticeship program. Mr. Mattson stated companies look to him for guidance and would like to know how to get information to give guidance or who to send the companies to for the information they need.

12. **2017 MEETING DATES**

2/16, 5/11, 8/10, 11/9 (611 West Ottawa, Upper Level Conference Room #2)

13. **ADJOURNMENT**

A **MOTION** was made by board member Kuipers and **SECONDED BY** board member Hannahs to adjourn the meeting at 11:57 a.m. **MOTION CARRIED.**